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मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 19]

भोपाल, शुक्रवार, दिनांक 12 मई 2023—वैशाख 22, शक 1945

भाग ४

विषय—सूची

(क)	(1) मध्यप्रदेश विधेयक,	(2) प्रवर समिति के प्रतिवेदन	(3) संसद् में पुरःस्थापित विधेयक.
(ख)	(1) अध्यादेश	(2) मध्यप्रदेश अधिनियम,	(3) संसद् के अधिनियम.
(ग)	(1) प्रारूप नियम,	(2) अन्तिम नियम.	

भाग ४ (क)—कुछ नहीं

भाग ४ (ख)

अध्यादेश

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 11 मई 2023

क्र. आर-18-सीसी-23-अडतीस.— मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 28(1) के अनुक्रम में, डॉ. प्रीति ग्लोबल निजी विश्वविद्यालय, शिवपुरी के प्रथम अध्यादेश क्रमांक 01 से 70 तक के साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

प्रथम अध्यादेश क्रमांक 01 से 70

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

वीरन सिंह भलावी, अवर सचिव.

**DR. PREETI GLOBAL UNIVERSITY,
DINARA-SHIVPURI (MP)**

ORDINANCES

In pursuance of the provisions of sub-section (1) of section 28 of the MP Private University Act 2007, the University herewith makes and submits the Ordinances to the M.P. Private University Regulatory Commission, Bhopal, for its approval.

ORDINANCES

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ORDINANCE - 1**Dr.Preeti Global University, Dinara-Shivpuri****ORDINANCE - 1****Admissions**

Admissions in various courses offered by the University shall be open to all the candidates who fulfil the eligibility criterion and shall be done strictly according to it. The admission procedure will be completed before the commencement of the academic session or the last date of the admission decided by the Academic Council, as laid down in the Statute. However, the Ph.D. admissions shall exclusively be governed as per the Ordinance 11. For the sake of continuity, the details of the eligibility criterion and the formation of admission committee at the Departmental level are given below:

(a) Eligibility

Eligibility criteria for admissions shall be based upon the merit of the qualifying examination(s) / admission test(s) conducted at State / National level by the University or by the State / National Bodies as decided by the University from time to time. The Academic Council will consider the eligibility criterion, determination of the merit, concessions etc. and decide / approve as the case may be. The criterion will be advertised / published in the prospectus / information brochure / on the website of the University for that session, before the commencement of the admission procedure.

(b) The Admission Committee

The Dean of the Faculty in consultations with the Head of the Departments of that Faculty shall appoint the admission committees duly approved by the Vice-Chancellor, for making the admissions in under graduate and post graduate courses, offered by the departments.

Each committee shall comprise of:

- (i) The Head of the Department;
- (ii) PG Coordinator of the Department;
- (iii) Senior most Professor / Associate Professor / Assistant Professor in the Department; and
- (iv) One member from outside the Department nominated by the Vice-Chancellor.

- (c) Powers and Duties of the Committee
- a. Powers and duties of the Committee shall be to select the candidates for admission to the various programmes in accordance with the approved procedure.
 - b. The detailed guidelines to be followed for the admission with regard to the dates of receiving the applications, holding the admission tests/ criteria for admission/ order of merit shall follow the respective ordinances and will be advertised separately.
 - c. After verification of the original documents, if any information furnished by the candidate in admission form, on which the candidate got admission, is found to be wrong or mismatched, then his/her admission will be treated as cancelled and fee deposited by him will not be refunded.
 - d. The list of admissions made, together with the waiting list, shall be put on the notice boards / website in the stipulated period.
 - e. Candidates with supplementary in the qualifying examinations will get the admission provisionally and if they fail to pass the qualifying examination the admission will stand cancelled.
- (d) Provisions Regarding Number of Seats in Different Faculty
- (i) Provisions regarding number of seats in various courses shall be governed as prescribed in the Ordinances framed for the concerned subjects or courses of study and shall be in conformity to norms of the respective regulatory National bodies such as AICTE, UGC, NCTE and other Statutory Bodies.
 - (ii) Policies and directives of Central / State regulatory bodies as applicable for the Private Universities established under the Act regarding the provisions for number of seats in different subjects and courses shall be applicable to the University.
 - (iii) Number of seats in different programmes of study in the University, including reserved category seats if any, shall be approved by the Board of Management from time to time in accordance with the guidelines / approval given by the AICTE / concerned National Bodies / State Government as the case may be. Further, 15% supernumerary seats shall

be made available for the candidates belonging to foreign nationals / non-resident Indians, if the University decides.

- (iv) Reservation policies of the Government for SC/ST/OBC (excluding creamy layer)/ Minority communities shall be followed.
- (v) If the candidates belonging to any reserved categories are not sufficient in numbers on the specified date for admissions, the vacant seats will be offered to the candidates in the Unreserved category according to the eligibility criterion.
- (e) **Alteration of Seats in Different Courses**
- (i) Alteration in number of seats in different courses will be recommended by the Academic Council at the beginning of each academic year following the norms of the State Government.
- (ii) The Board of Management, after examining the financial viability may grant the approval to the recommendations made by Academic Council as stated in the Statutes.
- (f) **Transfer from other Institutions / Universities in Different Courses**
- (a) The university shall entertain the request from students of other Institutions / Universities for transfer in the courses offered by various departments. These transfers shall only be allowed up to the pre-final year classes. It means if the duration of course is of 4 years then student may request for a transfer up to third year only.(If new education policy is not applicable in particular Course)
- (b) As per New education policy multiple entry/exits will be allowed if candidate earned required number of credits. (If new education policy is applicable in particular Course)
- (g) **Duration of Course:**
- The maximum period for the course shall be as specified in the respective Ordinances or Regulations. However, on the recommendations of the academic council, the Vice – Chancellor may allow the student to re-join and continue his studies. There shall not be any time limit. The equivalent credits earned by the student shall be carry forwarded in the prevailing scheme. However, while choosing the subjects, the candidate shall be required to study the pre-requisite courses if any.

ORDINANCE - 2**Courses of Studies**

(a) The University shall offer courses in the following Faculty:

- (i) Arts and Humanities
- (ii) Commerce
- (iii) Home Science
- (iv) Science
- (v) Social Sciences
- (vi) Library Science
- (vii) Journalism
- (viii) Law
- (ix) Education and Physical Education
- (x) Computer Application
- (xi) Management Studies
- (xii) Hotel Management
- (xiii) Architecture and Planning
- (xiv) Engineering and Technology
- (xv) Pharmacy Science
- (xvi) Nursing Science
- (xvii) Veterinary Science
- (xviii) Ayurveda Science
- (xix) Paramedical Science
- (xx) Agriculture Science

Two or more faculty may be grouped together to make one Faculty and / or new faculty may be as constituted according to the need.

(b) Departments of Studies

Following shall be the Departments of studies assigned to each Faculty imparting programmes (courses) as decided by the Academic Council:

S.No	Faculty	Departments	Courses Offered
1	Arts, Humanities and Social Sciences	Arts and Fine Arts	Arts, Fine Arts and Paintings, Music, Fashion Design, Interior Design, Media and Communication, Multimedia Animation and Film Making,

			Performing Arts, Yoga
		Economics and Social Science	Economics, Geography, History, Philosophy, Psychology, Sociology, Library Science
		Languages	Creative Writing, English, Sanskrit, Literature, Finishing Schools, Foreign Languages, Hindi Literature, Translation
2	Commerce	Commerce	Accounting, Banking, Computer Applications, E-commerce, Finance, Insurance, Marketing, Taxation, GST
3	Home Science	Home Science	Home Science, Nutritional Biochemistry, Food and Nutrition, Food Technology
4	Science	Chemistry	Applied Chemistry, Chemistry, Cosmetic Technology, Embryology, Bio, Bio-Tech
		Computer Science	Computer Applications, Computer Science, Information Technology
		Electronics	Electronics, Electronics and Communication, Electronics Instrumentation, Library and Information Science
		Mathematics	Applied Mathematics, Mathematics, Statistics
		Physics	Applied Physics, Laser Science and Applications, Material

			Science, Nanomaterials, Nanotechnology, Physics, Electronic Media
5	Social Work	Social Work	Social Work
6	Library Science	Library Science	Library Science
7	Journalism	Journalism	Journalism & Mass Communication
8	Law	Law	Law
9	Education and Physical Education	Education	Education
		Physical Education	Physical Education, Yoga
10	Computer Application	Computer Application	Computer Application
11	Management Studies	Management Studies	Advertising and Media Management, Banking, Banking and Financial Services, Banking and Insurance, Business Administration, Business Management, E-commerce, Entrepreneurship, Event Management, Financial Management, Banking, Financial Services and Insurance (BFSI), Foreign Trade, Hospital and Health Care Management, Hospitality Management, Human Resource Management, Information Technology Management, Logistics Management, Marketing Management, Operations Management, Personnel Management, Pharmaceutical Management, Retail Management, Technology Management, Tourism and Travel Management, Hotel

			Management
12	Hotel Management	Hotel Management	Hotel Management
13	Architecture and Planning	Architecture and Planning	Architecture, Rural Planning, Urban Planning, Interior Design, Planning
14	Engineering	Agricultural Engineering	Agricultural Engineering, Food Technology
		Biotechnology	Biotechnology, Bioinformatics, Biometrics and Cyber Security
		Civil Engineering	Civil Engineering, Structural Engineering, Building and Construction Technology, Civil Engineering (Construction Technology), Civil Engineering (Environmental Engineering), Civil Engineering (Transportation Engineering), Computer Aided Structural Analysis and Design, Construction Engineering, Construction Technology and Management, Highway Engineering
		Fire & Safety	Fire & Safety engineering
		Computer Science and Engineering	Computer Science and Engineering, Computer Networks and Information Security, Networking, Software Engineering
		Electrical Engineering	Electrical Engineering, Electrical and Electronics Engineering, Control Engineering, Power System Engineering, Control Systems, High Voltage and Power Systems Engineering, Power Electronics

		Electronics Engineering	Electronics Engineering, Electronics and Communication Engineering, Electronics and Instrumentation Engineering, Nano-Technology, Communication Engineering, Digital Communication, Digital Instrumentation, Microwave Engineering, VLSI and Embedded Systems Design
		Information Technology	Information Technology, Cyber Security, Web Technology, Web Engineering, Cloud Computing
		Mechanical Engineering	Automobile Engineering, Fire Technology and Safety, Industrial Engineering, Mechanical Engineering, Production Engineering, CAD / CAM / CAE, Design Engineering, Design of Mechanical Systems, Heat and Power, Industrial Design, Industrial Engineering and Management, Machine Design, Product Design, Production and Industrial Engineering, Thermal Engineering
15	Pharmacy	Pharmacy	Medicinal Chemistry, Pharmaceutics, Pharmacology and Toxicology, Industrial Pharmacy, Pharmaceutical Technology, Pharmaceutical Chemistry, Pharmaceutical Analysis, Pharmaceutical Quality Assurance, Regulatory Affairs, Pharmaceutical Biotechnology, Pharmacy Practice, Pharmacology, Pharmacognosy,

			Phytopharmacy and Phytomedicine
16	Nursing	Nursing	Nursing, Medical Surgical Nursing, Child Health Nursing, Obstetric & Gynaecological Nursing, Community Health Nursing, Mental Health Nursing.
17	Veterinary	Veterinary Science & Animal Husbandry	Veterinary Science & Animal Husbandry
18	Ayurveda	Ayush	Ayurveda
19	Paramedical	Paramedical	O.T. Technology. Dialysis Technician, X-Ray Radiographers., Medical Laboratory, Paramedical Ophthalmic Assistant, Anaesthesia Technician, Sanitary Inspector, Blood Transfusion, clinical Biochemistry, Microbiology. Physiotherapy
20	Agriculture	Agriculture	Agriculture

Some of the Departments may not offer some of the programmes. Further, new Departments may be established after the approval of the Academic Council, and other relevant bodies of the University. University shall follow all the rules and regulation as per new education policy designed by concerned authority.

The curriculum of the programme, minimum teaching hours, examination, evaluation schemes, passing marks and award of divisions, credit system etc. shall be decided by the various competitive bodies of the University including that of Academic Council.

ORDINANCE - 3**Academic Calendar**

- (a) Each academic year shall be divided into two independent semesters of 6 months each. During this period, the classes will be held for 16 weeks and rest of the period shall be utilised for the examination preparation, holding practical and theory examinations, preparation and declaration of the results and finally, in the preparation and conduction of the makeup exams, if any. University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

However, some of the courses may be conducted with annual system as the academic schedule. The teaching and examination system will follow the regulation specifically meant for such courses.

- (b) Departments shall arrange all the academic activities during the semester /year including registration for the course, semester /year studies, internal evaluation, drop / withdrawal from courses, quizzes, assignments, mid semester and end semester/year-examinations and declaration of the results.

- (c) The Registrar / Dean of each Faculty shall announce the schedule for all the academic activities well before the commencement of the academic semester/year and take all the necessary steps to follow them scrupulously. Schedule of activities shall be disseminated well in advance through website and proper media.

- (d) **Starting of Classes**

Regular teaching of the newly admitted students and that of others will begin from the opening day of the Academic Session.

Continuing students will be required to fill up the continuation admission form within 10 days from the date of the declaration of the result or within seven days of the reopening of the University, whichever is later. Ex-students / multiple entry system and those having a break in studies will have to apply like fresh students for the re-admission.

ORDINANCE –4(A)**Examinations and Assessment****With New Education Policy 2020.**

1. **Duration of the Course:** The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six(6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight(8) semesters.

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (honours/Research) programme for regular students shall be 6 and 8 Semesters, respectively: there shall be no such bar for non-collegiate (private) Students.

2. **Entry and Exit System:** The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme are as follows.

1st year (First & Second Semester-Level 1)

Entry-1: The entry requirement for first semester in Level 1 is successful completion of Class 12 from any board recognized by the State/Central Government. A programme of study leading to entry in to the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-1: If a student's passes all the courses of Level 1 and earns the requisite number of credits, the students will become entitled to an Undergraduate certificate in the faculty of her/his Major Subject. If students want to exit, he/she can exit the programme with Undergraduate certificates in hand.

2nd year (Three & Four Semester-Level 2)

Entry-2: The entry requirements for fourth semester in Level 2 is the successful completion of Level 2 A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit-2 : If a student passes all the courses of Level 1&2 and earns the requisite number of credits, the student becomes entitled to an Undergraduate Diploma in the faculty of Undergraduate Diploma in hand A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year (Fifth & Sixth Semester-Level 3)

Entry-3: The entry requirement for semester six in Level 3 is successful completion of Level 1&2. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirement. .

Exit-3 : If a student passes all the courses of Level 1 to 3 i.e. first to six semesters and earns the requisite number of credits, the student becomes entitled to the UG. Degree of her/his Major Subject. A Bachelor's degree requires 120 credits from level 1 to 3. With 40 credits level 1,40 credits at level 2. And 40 credits at level 3.

4th year (Seventh & Eight Semester-Level 4)

Entry-4: An individual seeking admission to a Bachelor's degree in honour's/Research (Level 4) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (level 3) After completing the requirements of a three-year Bachelor's degree. Candidates who meet a minimum CGPA / credit shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (honour's/Research) Degree.

Exit-4 : If a student's passes all the courses of Level 1 to 4 and earns the requisite number of credits, the student becomes entitled to the UG Degree (honour's/Research) in the faculty of her/his Major Subject A Bachelor's degree (Honour's /Research) requires a total of 160 credits from level 1 to 4, with 40 credits at level 1, 40 credits at level 2,40 credits level 3, and 40 credits at level 4.

- 3. The Examination Scheme:** Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exam for both theory and practical separately. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- a. First division with honour's, where student score 75% or more marks.
- b. First division, where student score 60% or more marks.
- c. Second division, where students score 50% above but less than 60% marks.
- d. If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

(i) Medium of instruction: The Medium of Instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement: A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

4. Credit System: -The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

1. Disciplinary/interdisciplinary Major (Core Course- DSE) (64 Credits)
2. Disciplinary /Interdisciplinary Minor (32 credits)
3. Generic Elective (16 credits)
4. Skill Enhancement Courses/Vocational Courses (12 credits)
5. Ability Enhancement Courses (08 credits)
6. Field Projects/internship/apprenticeship/ community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 1	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 2	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	80
Level 3	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 4	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- i. One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
 - ii. Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.
5. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum of 50% marks in each paper separately of theory and Practical Examinations including

dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- First division with honour's, where student score 75% or more marks
 - First division, where student score 60% or more marks.
 - Second division, where students score 50% above but less than 60% marks.
 - If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.
6. **Types of Courses:** Course are the basic units of education and/or training. types of course shall be as follow.
- i. **Core Course. :** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
 - ii. **Elective Course. :** Generally a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.
Discipline Specific Elective (DSE) Course.
Dissertation/Project
 - iii. **Generic Elective (GE) Course:**
An elective course chosen generally from an unrelated discipline/subject to seek exposure of other field is called a Generic Elective course.
 - iv. **Ability Enhancement Course. (AEC)**
 - The Ability Enhancement Course (AEC) are of two types
 - Ability Enhancement Compulsory Courses (AECC)
 - Skill Enhancement Courses (SEC) or Vocational Courses.
 - v. **Syllabus.:** The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC under LOCF with maximum deviation of 20%

ORDINANCE – 41 B)**Examinations and Assessment****With Old Education Policy.**

- (a) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e. sessional, mid-term, end-semester etc.; during the semester/year.
- (b) There shall be University Examination at the end of each semester/year . This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.
- (c) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.
- (d) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means whichever is applied to the student the subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.
- (e) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee constituted by the Head of the Department.
- (f) Span period of completion of courses shall be as prescribed in the respective regulation.
- (g) **Conduct of Examinations**

- (i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.
- (ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 15 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.
- (iii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.
- (iv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.
- (v) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.
- (vi) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.
- (vii) University shall promote online examination open Book examination if required under certain circumstances as decided by the Board of Management.

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(h) Makeup Examinations

- (i) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.
- (ii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester/year examination.
- (iii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory and practical subjects as the case may be in the ensuing examination.

(i) Choice Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(j) Award of Grade and Grade Points

- (i) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (ii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

i. Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

ii. Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (iii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade Description	% Marks Range	Grade Point	Performance
O	$90 \leq m \leq 100$	10	Outstanding
A +	$80 \leq m \leq 89$	9	Excellent
A	$70 \leq m \leq 79$	8	Very Good
B +	$60 \leq m \leq 69$	7	Good
B	$50 \leq m \leq 59$	6	Above Average
C	$40 \leq m \leq 49$	5	Average
P	$30 \leq m \leq 39$	4	Pass
F	$m \leq 29$	0	Fail
Ab	-	0	Absent

- (iv) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where c_i is the number of credits offered in the i^{th} subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where $i = 1, 2, \dots, n$, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

Where NC_j is the number of total credits offered in the j^{th} semester, SG_j is the SGPA earned in the j^{th} semester, where $j = 1, 2, \dots, m$, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(k) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-Chancellor of the University, respectively for satisfactory reasons.

(l) Condoning of the Deficiency

- (i) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- (ii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.
- (m) Award of Division and Merit List

- (i) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First Division With Honours
$6.5 \leq \text{CGPA} < 7.5$	First Division
$5.0 \leq \text{CGPA} < 6.5$	II Division

- (ii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

- (iii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- (iv) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

- (n) Promotion to Higher Semester
- (i) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade P in end semester examinations of theory and practical parts of the subject.
 - (ii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.
- (o) The Appointment of Examiners
- (i) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.
 - (ii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute 28.
 - (iii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.
- (p) The Moderation Board
- Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalise the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:
- (i) The Dean of the Faculty - Chairman
 - (ii) The HOD of the concerned Department - Member
 - (iii) Two seniors most teachers by rotation, as subject experts – Members.

The tenure of the members as subject experts shall be two years.

ORDINANCE - 5**Award of Honours degree, Degrees, Diplomas and Certificates**

- (a) The convocation of the University will be held on the date as fixed by the Chancellor. The detailed program of the convocation will be hosted on the website and also to be informed to the recipients of Degrees by the Registrar's office. In addition, the University will invite in writing the parents of the recipients of Gold Medals and Ph.D. during the convocation.
- (b) Academic Costumes, the Medals, the Format of the Honours degree, Degrees, Diplomas and Certificates to be conferred during the convocation shall be as prescribed by the Regulations.
- (c) The special meeting of the Academic Council followed by the Board of Management shall be held before the date of convocation to approve the award of Degrees / Diplomas / Certificates to the qualified recipients. A list of such recipients shall be prepared by the Registrar / Examination Section and be circulated in advance for the consideration of the Academic Council and Board of Management.
- (d) A candidate who does not wish to attend the convocation may obtain his Degree in absentia by submitting an application in prescribed format to the Registrar, along with the fee as decided by the University.
- (e) If the convocation is not being held due to some unavoidable circumstances within six months from the date of declaration of the last result, the degrees may be awarded after completing necessary formalities.
- (f) Provisional Degree may be issued by the Registrar to the candidate, who has fulfilled all the requirements for the award of Degree, after obtaining the approval from the Vice-Chancellor.
- (g) The Academic Council shall be responsible to decide and approve the design of medals and prizes etc. from time to time.
- (h) The University shall hold the examinations for the academic programmes, as approved by the Academic Council.
- (i) A candidate who has earned the minimum number of credits as prescribed in the Regulations, shall be declared as pass in the prescribed division and shall be eligible for the award of degree / diploma / certificate. Further, a student shall be awarded a degree / diploma / certificate if
 - (i) He has successfully passed all the examinations as required / prescribed for the award.
 - (ii) There is nothing outstanding in his name.
 - (iii) No disciplinary action is pending against him.

ORDINANCE - 6**University Fellowships, Scholarships, Stipends, Medals and Prizes**

- (a) Scholarships, Fellowships, and Concessions in Tuition Fee
- (i) All recommendations for the award of scholarships, fellowships and concessions shall be considered and decided by the committee constituted by the Chancellor. Following will be the members of the committee:
- i. The Vice-Chancellor – Chairperson
 - ii. Nominee of the Chancellor
 - iii. Deans of all the Faculties
 - iv. Chief Finance and Accounts Officer (CFAO)
 - v. Registrar or his nominee not below the rank of Deputy Registrar
- (ii) The decision of the Committee shall be forwarded to the Chancellor for his approval, before implementation of the decision.
- (iii) The University shall award merit / merit - cum - means (MCM) scholarships, assistantships, awards, prizes and medals as approved by the Academic Council and Board of Management.
- (iv) Merit Scholarships, one each of value of full, half and quarter of tuition fee amount, as prescribed from time to time for general or special category of students shall be awarded in different programmes on the following basis:
- i. Only those students will be eligible for the award of Merit Scholarship who were admitted through entrance examinations and have cleared all the courses prescribed during the previous semester/year in single attempt.
 - ii. Award shall be based on merit of the preceding semester/year.
 - iii. The Academic Council shall consider and approve the names of the students for the award of merit scholarships after the declaration of the semester result.
 - iv. The Merit Scholarship shall be tenable for one semester/year only.
 - v. If a student declines the merit scholarship, the same shall be awarded to the next student in the approved merit list.
 - vi. A student who has been awarded merit scholarship from the University shall not be entitled to receive any kind of stipend or any other financial assistance from any other source. However, in all such cases the student will be required to communicate the same to the University.

- vii. If the recipient of merit scholarship is found guilty of gross misconduct, his case after due warning to the student shall be reported to the Academic Council for the withdrawal of the scholarship.
- (b) The details of the other scholarship and stipends offered by the University shall be published in the prospectus.
- (c) The limit of parental gross income per annum shall be as decided by the Board of Management for merit cum means scholarship.
- (d) Other scholarships and concession in fee not mentioned in this ordinance shall be declared as and when required, to motivate the academic talents to receive the education. This matter has to be recommended by the Academic Council and to be approved by the Board of Management.

ORDINANCE - 7**Institutions of Fellowships, Scholarships, Stipends, Medals and Prizes Instituted by Donors**

Other person(s) or parties, if interested to institute the scholarships / medals / prizes in the memory of their beloved one or otherwise, should make an application to this effect to the Vice-Chancellor who shall constitute a committee consisting of all the Deans, the Registrar and the CFAO under his Chairmanship to consider the matter.

Scholarships / medals / prizes shall be instituted through an agreement between the University and the Donor under following conditions:

- (a) The donor shall donate an amount as decided by the Board of Management from time to time. The donated amount shall be made available to the University through cheque or bank draft in favour of Dr.Preeti Global University payable at Dinara-Shivpuri.
- (b) The amount of the scholarship shall be paid on the basis of the annual interest accrued on the donated amount. However, the amount of the scholarship will be equivalent to that of Full / Half / Quarter of Tuition fee depending upon the interest generated in a year on the donated amount.
- (c) The amount of the scholarships shall be reviewed after every three (3) years to check the financial viability.
- (d) The donor shall specify the name of the program, discipline, year of study, basis of award such as pure merit or merit-cum-means.
- (e) After having the approval of the Board of Management and the Academic Council the information about the scholarships etc. shall be uploaded on the web site and be published in the Prospectus/Information Brochure.

ORDINANCE - 8**Conditions of Residence of Students in Hostels**

- (a) Students living in the Hostels of the University will be termed as resident students / hostellers and others will be called as non-resident students / day scholars.
- (b) The University shall provide hostel accommodation on payment as decided by the University from time to time. The resident students shall conform to the regulations of the University. The hostel fee and mess charges for each hostel will be decided by the Chief Warden in the meeting of the Wardens and to be approved by the Vice-Chancellor and notified to the students in advance. No change shall be done during the session.
- (c) The wardens shall be responsible for the property of the hostels inclusive of furniture, fixtures etc. All kind of maintenance as required to be done / completed during the long vacations through the Chief Warden. Soon after the re-opening of the University, but before the 31st of July, all the Wardens should submit the following information to the Chief Warden:
- (i) The number of vacant seats which are available for allotment to the newly admitted students.
- (ii) The name of the students to be removed from the hostels on account of the disciplinary action.
- (d) The University Hostels shall provide adequate facilities for physical exercises, games, sports, etc. for their students and shall prepare a programme for the year and shall forward a statement of the same to the Chief Warden.
- (e) Anti Ragging and Disciplinary Committee shall be made as prescribed in convey Regulations as framed by the University from time to time.

ORDINANCE - 9**Disciplinary Action against the Students**

- (a) Violation of the Code of Conduct shall invite disciplinary action which may include punishment such as reprimand, disciplinary probation, fine, debarring from examinations, withdrawal of scholarship and/or placement services, withholding of grades and/or cancellation of Ph.D. registration and even expulsion from the University.
- (b) The Head of the Department / Superintend of Examinations shall report the unfair means cases with necessary documentary proof, if any, to the unfair means committee. The committee shall examine the individual cases and using the powers vested in it by the regulations may award punishment to the student even to the extent of cancelling his one or more semester examinations.
- (c) The Teacher shall have the powers to take appropriate action against the student if he misbehaves in the class. Also, all such cases are required to be reported to the appropriate committees / authorities.
- (d) The Warden of the hostel has the powers to reprimand, impose fine or take any other suitable measure against that resident who violates either the Code of Conduct or rules and regulations pertaining to the hostels. Involvement of a student in ragging may lead to his expulsion from the University.
- (e) The Violation of the Code of Conduct by an individual or a group of students can be referred to the Dean of Students welfare by a student, Faculty or other functionary of the University. The Chairman shall investigate the alleged complaints, etc. and recommends the suitable course of action to the Vice-Chancellor.
- (f) Further, in exceptional circumstances, the Vice-Chancellor shall appoint a special committee or Proctorial Board as the case may be to investigate and to recommend appropriate action for any act of gross indiscipline involving an individual or a group of students, which, in his view, may tarnish the image of the University.
- (g) The recommendation for any action, including expulsion of a student from the Institute, shall be referred to the Vice-Chancellor for his final decision.
- (h) A student who feels aggrieved with the punishment awarded may, however, appeal to the Vice-Chancellor stating clearly the case and explaining his position, and seeking reconsideration of the decision.
- (i) The Vice-Chancellor may not recommend a student, who is found guilty of some major offence, to the Board of Management for the award of a Degree / Diploma / Certificate even if he has satisfactorily completed all the academic requirements.

ORDINANCE - 10**Manner of Cooperation and Collaboration with Other Universities**

The University may seek the cooperation and / or collaboration with other Global Universities / Institutions for mutual academic and financial benefits according to the pertaining guidelines, rules and regulations etc. of the Central Govt. / State Govt. / UGC / AICTE and other professional bodies. All such proposals shall be prepared by the respective departments and be forwarded to the Academic Council for considerations and approval. If the Council approves the same then the proposal should be forwarded to the Board of Management and the Governing Body for their considerations and approval.

Concerned Regulations shall highlight the procedures and details that shall be followed.

ORDINANCE - 11**Ph.D. Programs**

Facilities for research work leading to the Ph.D. Degree shall be provided in the Faculty of the University in the programmes offered. These facilities include the laboratories and Workshops of his own department, other departments and central facilities available elsewhere in the University. Further, the scholars will have the access to the seminars held in the own department and other departments of the University, throughout the year. However, they have to follow the norms as decided by the Organizers.

The University shall also invite distinguished Scientists and Engineers to visit the Departments / Centres to deliver lectures and hold the discussions with the research groups. The Ph.D. students will thus get ample opportunities to pursue their research programmes in a truly stimulating environment.

The Department shall constitute a Departmental Research Committee (DRC) with all experienced researchers in the department as the members and may also include external experts of significant research contribution. The DRC shall meet and monitor the six-monthly progress of the Scholar. Regulations shall specify the duties of the DRC. The recommendations of the DRCs shall be submitted to the Vice - Chancellor for approval.

(a) Eligibility for Registration

The eligibility of the student will be considered by the University for Registration in Ph.D. program on his making an application in the prescribed form provided that he has obtained Post Graduate Degree or equivalent qualification from a UGC Recognised University or Institute.

- (i) Faculty, Research Assistant, Technical Assistants or any other duly approved category of University Staff shall be eligible for the registration for Ph.D. program under the provisions of this Ordinance, if passed minimum 55% marks on Grade in Post Graduate degree.
- (ii) A student who is eligible for Ph.D. program shall have to obtain the required minimum credit of Ph.D. course work, as prescribed in UGC Regulation as amended from time to time.

Notwithstanding the provisions as stated above in (a)(i) to (a)(iii), the Board of Management will consider the registration for the degree of Doctor of Philosophy of a student who has obtained the M.E. / M.Tech. degree or an equivalent qualification by virtue of an examination in a subject duly approved by the Board of Management

and has successfully completed the minimum prescribed credit requirements under an approved programme of studies.

(b) Procedure for Admission

Following procedure shall be adopted by the Departments of the University for the admission of the candidates for the Ph.D. program.

- (i) At any instance of time, the approved Supervisor shall not be permitted to register more than eight research scholars taking all the registrations together in all the Universities / Institutes. The number of seats for Ph.D. shall be decided well in advance. The Ph.D. programmes will be notified and widely advertised on the University website and in advertising media.
- (ii) All admissions shall be made through an Entrance Test.
- (iii) Candidates who have qualified UGC / CSIR (JRF) Examination / SLET / GATE / teacher fellowship / have been admitted in M.E / M.Tech. through valid GATE score / M. Phil Programme through UGC NET score shall be admitted as specified in the Regulations.
- (iv) An interview shall be organized by the Departmental Research Committee (DRC) in the University and the candidate is expected to discuss their research interest / area.
- (v) Only the pre-determined number of students shall be admitted to Ph.D. programme.
- (vi) The admission to Ph.D. Programmes shall be made in accordance with the National/ State Reservation Policy as applicable to the Private Universities in the State.
- (vii) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

(c) Eligibility Criteria for Ph.D. Supervisor

The eligibility criterion for the recognition of a faculty and others as supervisor for the Ph.D. scholars by the University shall be a regular faculty of the University / Adjunct Professor / Research Scientist / Research Engineer holding a Ph.D. degree. Also, an eminent Researcher / Artists / Scientist with PG or

equivalent Degree having over 15 years of Research Experience, and who is eligible as defined in UGC Regulations shall apply on a prescribed form to a DRC for the recognition as a Supervisor to guide the students. The DRC shall consider the application in its meeting and forward the recommendations to the Academic Council / the Vice Chancellor for the approval.

(d) Allocation of the Supervisor

The allocation of the supervisor for a selected student shall be decided by the DRC in a formal manner depending upon the number of students per supervisor, the available specialization among the faculty supervisors, and the research interest of the student as indicated during interview by the student. The allotment / allocation of supervisor shall not be left to the individual student or teacher.

(e) Course Work

After having been admitted, each Ph.D. students shall be required to undertake course work (Online/offline) for a minimum period of one semester. The course work shall be treated as pre-Ph.D. preparation and must include a course on research interest, research methodology which may include quantitative methods and Computer Applications. It may also involve reviewing of published research work in the field of interest.

The minimum qualifying requirement such as grade, credits, seminars, publications etc. for allowing a student to proceed further to write the dissertation will be as specified in the regulations.

(f) Research Work

After satisfactory completion of the Ph.D. course work, the Ph.D. scholar shall undertake research work and submit a thesis based on the research work within maximum period of four years from the date of registration of the scholar which can be extended under special circumstances by the VC on recommended of the Dean of Faculty.. Thesis work should reflect the ability of the scholar to deeply explore the research studies, analysis of facts, make scholarly contribution to the advancement of knowledge as reflected in his publications in the research journals. Following requirements should be full filled by the scholar before the submission of the thesis:

- (i) The Scholar shall make a pre-Ph.D. presentation in the Department that may be open to all the faculty members and research scholars for getting

feedback and comments, which may be suitably incorporated by the research scholars into the draft thesis under the advice of the supervisor.

- (ii) Ph.D. scholar shall publish at least Two research paper out of which atleast one research paper should be in a referred Journal of repute approved by the DRC, before the submission of the thesis / monograph for adjudication, and produce evidence for the same in the form of acceptance letter or the reprint.

(g) **Conditions for Conferment of the Degree**

The Degree of Doctor of Philosophy shall be conferred on a student subject to the following conditions:

- (i) Research work has been carried out under the guidance of the Supervisor(s) for at least two years in the case of regular students and three years in the case of external students after their date of registration on a topic duly approved by the Departmental Research Committee.
- (ii) The thesis submitted by the student is required to be recommended for the award of the Ph.D. degree by two external subject referees and not connected with the University by the Board of Examiners constituted for the viva - voce examination.
- (iii) Notwithstanding the provision of (a) mentioned above, a student registered for the degree of Doctor of Philosophy may be permitted to carry out a part or the whole of his research work outside the University in a factory, laboratory, workshop, worksite or other research centres duly approved for the purpose by the University.
- (iv) The degree of Doctor of Philosophy shall be conferred only after the satisfaction of the DRC.

(h) **Depository with UGC**

Following the successful completion of the evaluation process and announcements of the award of Ph.D. the University shall submit following to the UGC.

- (i) A soft copy of the Ph.D. thesis, within a period of thirty days, for hosting the same in INFLIBNET, accessible to all Institutions and Universities.
- (ii) A hard copy of the signed Notification to the UGC and AIU.
- (iii) Along with the Degree, the University, shall issue a Provisional Certificate to the student, certifying to the effect that the Degree has been awarded in accordance with the guide lines issued by the UGC from time to time.
- (iv) Not with standing anything contained in foregoing paragraphs, shall not violate UGC regulation for Ph.D/ D.litt degree as amended from time to time in any circumstances.